

Risk Assessment (COVID -19)

Site Staff

Significant Hazards	Persons Affected	Controls	Risk Rating	Action Required	Action By & Date
Coming into School COVID – 19	Site Staff	<ul style="list-style-type: none"> Site staff to ensure they are fit and well to carry out maintenance tasks at school. Any sign of feeling unwell i.e. cough, fever they must self - isolate and inform their Head Teacher immediately 			July 20
Carrying out maintenance tasks COVID – 19	Site Staff	<ul style="list-style-type: none"> All tasks which may be carried out by Site Staff must be low risk if working alone. Wash hands on a regular basis with warm soapy water or if non available with an alcoholic hand sanitiser (at least 60%) Wear gloves if possible and when removing take off by removing inside out. Dispose in a bin (with a bin liner inside) wash hands with warm soapy water or if non available with an alcoholic hand sanitiser (at least 60%) Hard surfaces to be cleaned with a mild disinfectant 			July 20
Carrying out maintenance tasks Incidents	Site Staff	<ul style="list-style-type: none"> Where applicable Site Managers family to be aware of start and estimated finish times and have an emergency phone number of Head Teacher. First Aid available in school Site Manager to carry a mobile phone at all times 			July 20
Security Incidents	Site Staff	<ul style="list-style-type: none"> Site Manager to ensure they keep the school secure at all times when working on own. 			July 20

<p>Statutory Tests and Inspections Maintenance issues</p>	<p>Staff Pupils Others</p>	<ul style="list-style-type: none"> • All statutory testing and inspecting to continue as previously prior to COVID 19. • In-house inspections should continue to ensure the school remains as safe as possible whilst open. 			
<p>Contractors in school Inadequate control measures</p>	<p>Staff Pupils Others</p>	<ul style="list-style-type: none"> • Where contractors are coming into school they must have up to date Risk Assessments and Method Statements. • Control measures regarding the Coronavirus must be included within their RAMs. • School to ensure no pupils or staff are in the area where contractors are working. • Contractors will be designated a toilet they can use whilst on site. • Contractors will be responsible for removing all rubbish they have created and to clean their area of work prior to leaving. • They must ensure no workers are displaying any signs or symptoms of Coronavirus prior to entering the school site. • If they become aware of a contractor coming down with symptoms within 14 days of being at the school they must inform the school immediately. 			<p>July 20</p>